

**From:** [Perkins, Dione - FS, ID](#)  
**To:** [FS-pdl r4 boise forest all](#); [Payette National Forest Dispatch Center](#); [FS-Mailroom R4 Payette](#); [Boise Interagency Dispatch](#)  
**Subject:** Basic Incident Micro purchasing training -PLEASE SHARE WITH ALL  
**Date:** Wednesday, March 20, 2024 8:08:59 AM  
**Attachments:** [image002.png](#)

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**\*This is not to be confused with the weeklong Incident purchasing training being offered by Great Basin. This is just a basic incident micro purchasing for local support on small incidents.**

## **Incident Procurement Training**

**Who:** For those with a [Government Purchase Card](#) who may be interested in **local** fire purchasing this upcoming fire season.

**When:** April 24<sup>th</sup> 10am – 12 Noon

**Where:** TEAMS Invite

This brief training won't take a lot of your time, but will cover the routines and processes of a local Type 3 or below support Buying Team arrangement including: The do's/don'ts, how incident purchasing can be different than regular procurement, required forms, filing structures, and a Q&A segment. No pre-work required.

**Please reply to this email if you're interested in an invite** or have any questions.

Thank you,



*Dione Perkins*  
*Deputy Regional Incident Business Coordinator*  
*North Zone (R4-Idaho & Wyoming)*

**Forest Service**  
**Intermountain Region (R4)**

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**Caring for the land and serving people**